

**PENN STATE UNIVERSITY  
CAPITAL COLLEGE  
ACADEMIC INTEGRITY FORM [Revised November 2004]**

**Student Information:**

**Violation: Academic Dishonesty**

1. Last Name	First	M.I.	3. University Code Violation: ACADEMIC DISHONESTY <i>General Description:</i>
2. ID Number			

**To the student who has been accused of academic misconduct:**

Your recent actions have compelled the faculty member named herein to consider that you have engaged in academic dishonesty. You have the right to explain your side of the incident to the faculty member. If there is reasonable cause to believe that an academic integrity violation has occurred, an academic sanction will be assigned. Sanctions will be assigned using college guidelines while considering past academic misconduct, precedents for similar violations and specific circumstances of the incident. ***You have the right to:***

- **Choose to accept the accusations and academic sanction, OR,**
- **Deny the accusations and request a review before the College Committee on Academic Integrity**

**In cases where University Disciplinary sanctions are recommended (which includes the assignment of an "XF" grade) the case of alleged misconduct will be referred to the Office of Judicial Affairs.**

If a review or hearing is held and it is determined that you are found responsible for academic dishonesty the review or hearing outcome may; a) not change sanction(s), b) increase sanction(s), or c) decrease sanction(s) assigned. If you are found not responsible, all incident records are destroyed.

Policies, rules, sanctions and procedures regarding academic integrity can be found in the *Procedures for the Discipline System* (<http://www.sa.psu.edu/ja/procedures.html>), the *Office of Judicial Affairs web site* (<http://www/sa.psu.edu/ja>) or *Academic Policies, Rules & Procedures for Students* (<http://www.psu.edu/ufs/policies>).

**Read and initial the following applicable statements;**

\_\_\_\_\_ **I have NOT previously been sanctioned for academic misconduct.**

\_\_\_\_\_ **I have previously been sanctioned for academic misconduct.** \_\_\_\_\_ **Date of previous sanction.**

\_\_\_\_\_ **I have read and understand the previous statements. I have received verbally, or in writing, a summary of the academic complaint and understand the accusations made against me.**

**\*IDO NOT CONTEST the accusations and/or following academic sanction(s).** I request that a review or hearing within the College, Campus or Judicial Affairs **be waived.**

Academic Sanction: \_\_\_\_\_

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Faculty Signature

\_\_\_\_\_  
Date

**\* IDO CONTEST THE ACCUSATION[S]  AND/OR THE SANCTION [S] .** [Please check one or both boxes as appropriate].

I wish to contest my case to the College/Campus Committee on Academic Integrity. *I understand that I must submit a request for a Committee review/hearing and an explanation of my side of the incident within three business days and provide as much evidence as possible to support the explanation in accordance with College procedures.*

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Faculty Signature

\_\_\_\_\_  
Date

When completed, attach appropriate documentation and send to: Academic Integrity Committee Penn State Harrisburg, C 119, Olmsted Building, C-119 and Penn State Schuylkill, A-13, Administration Building