

PENNSTATE



Harrisburg

Certificate Program in

LONG-TERM CARE

12 credits

For individuals who are—or aim to be—administrators, professionals or policy-makers in:

- **for-profit**
- **not-for-profit and**
- **public long-term care organizations**

*An outreach service of the
School of Public Affairs*

The Certificate Program in Long-Term Care is offered by the Master of Health Administration Program at Penn State Harrisburg.

Who Should Enroll

The program is designed for individuals with three years of professional work experience who need knowledge and skills in long-term care administration and policy, as well as in long-term care systems and their relationship to health care systems.

Certificate Content and Requirements

This certificate program includes four regularly scheduled, three-credit graduate courses in the Master of Health Administration Program at Penn State Harrisburg. All four courses must be taken for a letter grade with at least a 3.0 average maintained.

Courses

In the course descriptions, the term “health care” refers to the spectrum of health care, including long-term care.

Required Courses

H ADM 543 – Long-Term Care Administration and Policy (3 credits)

This course reviews theory and practice related to long-term care administration and policy.

Prerequisite – Permission of Program

H ADM 542 – Health Care Politics and Policy (3 credits)

This course reviews political considerations and the policy process as they pertain to health care in the United States.

Prerequisite – Permission of Program

H ADM 545 – Health Financial Management (3 credits)

Theory and techniques of financial management applied to health organizations; forecasting, control systems, working capital, capital budgeting, and institutional financing.

Prerequisite – Permission of Program

Elective Courses (Choose one)

H ADM 539 – Health Systems Organization (3 credits)

Health care delivery presented as a socio-technical system focusing upon resources, policy issues, institutions, technology, and innovations.

Prerequisite – Permission of Program

H ADM 551 – Health Care Law (3 credits)

Course on health law for administrators with coverage including hospital governance, taxation, licensure, liability, malpractice, patients' rights, anti-trust.

Prerequisite – Permission of Program

H ADM 552 – Health Delivery Systems: Managed Care (3 credits)

This course discusses the need for the design of education in managed care in medical schools and health services programs.

Prerequisite – Permission of Program

Admissions Criteria

Individuals who have a baccalaureate degree from an accredited college or university (with a 3.0 grade point average in the last two years of undergraduate work) or a master's degree and at least three years of professional experience may enroll in this certificate program. *Tuition for the certificate program may be reimbursed by your employer; check with your Human Resources office.*

Location and Times

Certificate courses will generally be taught at Penn State Harrisburg in Middletown. The courses will be offered in the evening.

For additional information on the program, contact:

Dr. Cynthia Massie Mara

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www.hbg.psu.edu/spa/ltc.html

Penn State is committed to affirmative action, equal opportunity, and the diversity of its workforce. U.Ed. HB 01-216.