

USITT @ PSU

MINUTES: Sunday, August 30, 2009

Prepared by Maureen Murtha, Secretary

Present: President J. Hummel, Vice President H. Oravec, Secretary M. Murtha, Treasurer K. Proulx + 32 prospective members

I. Call to Order 7:00 pm

II. Roll Call and Quorum

A. Proposal of Parliamentary Procedure

1. Approved

III. Open Forum

IV. Reports

A. Officers

1. Treasurer

a. Balance: \$2, 930.46

2. Secretary

a. Fill out membership forms ASAP

b. Dues

i. \$10 for the fall semester; \$15 for the year

ii. Dues need to be paid by September 13, 2009, an additional dollar will be added for each week dues go unpaid after this date

3. Vice President

a. Picnic

i. We're going to Whipple Dam September 7, 2009!

ii. Please bring snacks and side dishes, the organization is taking care of hamburgers and hot dogs

4. President

a. 2009/2010 Plan of Action

i. Josh reviewed last years past events

ii. We will continue to focus on fundraising to insure our financial success

iii. Explained Outreach and its success with 60+ students last year

iv. Josh will serve on the student advisory board

v. Would like to be a more socially active group and asks for suggestions for new social activities

vi. We will continue to ask for the university to fund our trip the

2010 National Conference

vii. Josh asks for support in this coming year

B. Eric/Paul

1. Eric

- a. We would like to make a card from the organization
- b. Please think of suggestions on how to permanently memorialize Eric

and his girlfriend

- i. Lauren Williams suggested a garden
- ii. Kate Proulx suggested benches

2. Paul

a. The organization would like to do small everyday things to help the George family such as preparing meals, mowing the lawn, running errands, and bringing in the mail, driving them to the hospital

- i. Eric Larsen suggested buying gas gift cards
- ii. Hanna Oravec will be setting up a google doc to sign up for

meals

iii. Nick Emerick wants everyone to remember that the George family will be needing our help for the rest of the year, not just the next few weeks

- b. Transportation, we need to organize rides for us to visit Paul in Danville
- c. We are creating a banner to sign tomorrow by 5 pm in the hallway of

TAPS

d. We believe that after his surgery on Tuesday Paul will be able to have visitors, and we will be sending updates on his availability

e. We will set up a Google doc to set up visitation times so that we don't all bombard Paul at once

f. Ellie Bye suggested online iChat for those who cannot drive 3 hours to visit Paul

V. Old Business

A. Hanna explained Google docs and their importance in the School of Theatre

VI. New Business

A. Exec Board appointments- next week!

- 1. Exec board positions are open to underclassmen
- 2. Looking for leadership from the upperclassmen
- 3. Josh has already talked to those who are interested in Exec board, please talk to him if you are interested and haven't already done so

4. Positions

- a. Programming Chair
- b. Conference Delegation: organizes our trip to conference starting

immediately

- c. Philanthropy: includes Behind the Scenes and USITT business dinner
- d. Marketing/Public Relations: creates flyers for our activities and does

design boards

- e. Education: organizes high school outreach
- f. Fundraising: makes us money, this includes concessions this year
- g. Historian/Webmaster: keeps our historical record up to date and

maintains our website

5. In addition to attending all regular meetings exec board also meets once a week

B. Lemont is doing a haunted house and wants help, please speak to Josh for more details

C. Next week we will talk about meeting times

VI. Announcements

A. Michelle Kokal is selling her Theatre 100 book and art supplies

Adjournment 7:24 pm