

# USITT@PSU

**Minutes: Sunday, April 5, 2009**

Prepared by Amy Radebaugh, Secretary

**Present:** President M. Kokal, Vice President G. Ryan, Secretary A. Radebaugh, Treasurer A. Ciampi, Programming E. Christian, Fundraising B. Clark, Advertising/Marketing M. Walsh, Webmaster/Historian B. Kurtz, Education Outreach H. Oravec + 16 General Members

1. **Call to Order:** 7:04pm
2. **Roll Call and Quorum**
3. **Approval of Minutes**
  - a. Josh Hummel found two spelling errors in March 29<sup>th</sup>'s minutes that Amy changed.
  - b. March 29<sup>th</sup>'s minutes were passed by acclimation.
4. **Open Forum**
5. **Reports**
  - a. **Executive Board**
    - i. **Programming**
      1. Whipple Dam is coming up on April 26<sup>th</sup>.
    - ii. **Fundraising**
      1. Five Guys is coming up this Tuesday, April 7<sup>th</sup>.
      2. If you haven't paid for your conference t-shirt yet, please pay Ben!
    - iii. **Concessions**
      1. Please sign up for the few empty concessions slots!
    - iv. **Philanthropy**
      1. Ellie reported that we raised \$45.87 at the Coldstone fundraiser.
      2. We will plan a Bake Off as our last fundraiser of the year.
        - a. We will try and hold it the last week of classes and hopefully have it outside.
        - b. If you have any prize ideas, please give them to Sam.
      3. If you have anything for the raffle basket, please give it to Sam.
    - vi. **Public Relations**
      1. Michelle bought the thank you card for Pete Neal and Patricia will be writing a note in it later.
    - vii. **Advertising/Marketing**
      1. The Judas and Romance Romance design board pictures are due ASAP to Meredith.

**viii. Webmaster/Historian**

1. The slideshow on the homepage has been updated.
2. Brian will put up the few Coldstone pictures he has.
3. Please send him conference pictures if you have any!

**b. Officers**

**i. Treasurer**

1. Adam is working on paying for Movin' On.
2. We have about \$2,800 in our account.

**ii. Secretary**

1. Amy has nothing new to report.

**iii. Vice President**

1. Greg read over the election procedures.
  - a. Nominations will be held next week.
  - b. We will be holding elections for all four officer positions.
  - c. You can't nominate yourself and you can only be nominated for one position.
  - d. The next weekend, the nominees will have a chance to speak for a few moments, and then they will leave the room and a discussion will be held.
  - e. Voting will be done by ballot, and if you plan on being absent you may request an absentee ballot.
  - f. The results will be counted and then will be announced after the meeting.
  - g. You can campaign if you want, but only before election day.

**iv. President**

1. Please sign up to help with Cathy Rouse's fundraiser.
2. Although it was discussed, we will keep next week's meeting at 7pm.

**6. Old Business**

- a. Eric reported that Movin' On went well.

**7. New Business**

- b. Josh Schlader was elected as Elections Chair.

**8. Announcements**

**9. Adjournment: 7:19pm**