

USITT@PSU

Minutes: Sunday, February 15, 2009

Prepared by Amy Radebaugh, Secretary

Present: President M. Kokal, Vice President G. Ryan, Secretary A. Radebaugh, Treasurer A. Ciampi, Programming E. Christian, Fundraising B. Clark, Concessions K. Proulx, Ad/Marketing M. Walsh, Philanthropy S. Shoffner, Conference Delegation J. Stawsiw, Education Outreach H. Oravec + 22 General Members

1. **Call to Order:** 7:01pm
2. **Roll Call and Quorum**
3. **Approval of Minutes**
 - a. Jan. 25th minutes passed by acclimation.
 - b. Feb. 8th minutes passed by acclimation.
4. **Open Forum**
5. **Reports**
 - a. **Executive Board**
 - i. **Programming**
 1. Eric passed around a sign up sheet for the events he thought would be taking place at USITT Tech Olympics.
 2. Eric read his resume night proposal.
 - a. It will take place on Sunday, March 1st, at 6:30pm, before our meeting.
 - b. This will give all of our members a chance to have others critique their resumes and business cards.
 - c. Eric's proposal was passed by acclimation.
 - ii. **Fundraising**
 1. Ben currently has two t-shirt designs and will receive one more tonight. We will be voting next week on which ones we like best.
 2. Ben read the Five Guys proposal.
 - a. Kevin will be organizing it.
 - b. It will take place on April 7th from 5-8pm.
 - c. Ben's proposal was passed by acclimation.
 3. Ben took a poll about having a spring apparel sale.
 - a. We will most likely be selling t-shirts, water bottles, and sweatshirts.
 - b. Ben will look into the idea of selling season t-shirts for next year.
 - c. Everyone seemed very interested in having a sale again this spring.

iii. Concessions

1. Kate still needs members to sign up to sell for The Wiz opening.
2. Currently Janet and Fiona are winning the contest.

iv. Advertising/Marketing

1. Meredith has been working on the conference booth.
 - a. Please send three of your best images to Meredith by February 25.
 - b. The booth has columns for each emphasis and we will try and get as many images up as possible.
 - c. Those images that can't be put up will go on the video or will be put into a binder in the table.
 - d. We will not be putting up real props this year.
2. Please send your Wiz images to Meredith ASAP!

v. Philanthropy

1. THON is this weekend! Go support Greg!
 - a. Please make dancer and kid mail!
 - b. Dancing starts at 6pm on Friday with the last four hours from 12-4 on Sunday.
2. Sam is putting together a raffle basket for The Wiz. Please help her pass out letters to local businesses!
3. The Coldstone fundraiser is Wednesday, February 25th, from 6-10pm.
 - a. Please help sell ice cream! It's a lot of fun!

vi. Education Outreach

1. Hanna has nothing new to report.

vii. Conference Delegation

1. Everything has been paid for!
2. Mandatory meeting in two weeks!

b. Officers

i. Treasurer

1. Adam has nothing new to report.

ii. Secretary

1. Amy has nothing new to report.

iii. Vice President

1. Greg has nothing new to report.

iv. President

1. Please see Michelle if you are interested in the employment service event at conference.
2. Let Michelle know if you are interested in helping Cathy Rouse in April!

6. **Old Business**
7. **New Business**
8. **Announcements**
 - a. The Wiz opens on Friday!
9. **Adjournment:** 7:29pm