

USITT@PSU

Minutes: Sunday, November 16, 2008

Prepared by Amy Radebaugh, Secretary

Present: President M Kokal, Vice President G. Ryan, Secretary A. Radebaugh, Treasurer A. Ciampi, Programming E. Christian, Fundraising B. Clark, Concessions K. Proulx, Public Relations P. Cardona, Ad/Marketing M. Walsh, Philanthropy S. Shoffner, Education Outreach H. Oravec, Historian/Webmaster B. Kurtz, Conference Delegation J. Stasiw + 32 General Members

1. **Call to Order:** 7:01 pm

2. **Roll Call and Quorum**

3. **Approval of Minutes**

a. Nov. 9th passed by acclimation.

4. **Open Forum**

5. **Reports**

a. **Executive Board**

i. **Programming**

1. Thanksgiving was fun! Thanks to everyone who brought food to share.

ii. **Fundraising**

1. If you have any extra money and order forms for the apparel sale please give them to Ben

ASAP.

iii. **Concessions**

1. The concessions box in the Playhouse is broken and needs to be fixed. This will be looked at Thanksgiving.

after

iv. **Public Relations**

1. Patricia will have William make corrections to the newsletter and then it will be sent out to the

alumni.

v. **Ad/Marketing**

1. Please send your design information to Meredith by November 24th for Texas Girl.

vi. **Philanthropy**

1. Sam has made a Facebook group for Behind the Scenes holiday cards.

2. The SOT Thon team is hosting capture the flag tonight at 8pm at Arts.

vii. **Education Outreach**

1. Our December 7th meeting will focus on High School Outreach. The session teachers will their teaching outlines for the general

present
body.

2. High School Outreach will take place on January 23rd and we will need everyone's help!

viii. Webmaster/Historian

1. Brian has nothing new to report.

ix. Conference

1. Your contract, renewal/new membership form, copy of your student ID, and your \$63 in check or cash is due tonight!
2. If you didn't bring it tonight please get it to Justin ASAP!

b. Officers

i. Treasurer

1. As of this evening we have \$2,437.24 in our account.

ii. Secretary

1. Please pay your dues if you haven't already! You will not receive UPAC funding if you haven't.

iii. Vice President

1. Greg had no new announcements.

iv. President

1. Michelle has nothing new to report.

6. Old Business

7. New Business

- a. Our next meeting will take place in TAPs at 8pm!

8. Announcements

- a. We will be going bowling on December 14th.

9. Adjournment: 7:16pm