

# USITT@PSU

Minutes: Sunday, November 9, 2008

Prepared by Amy Radebaugh, Secretary

**Present:** Vice President G. Ryan, Secretary A. Radebaugh, Treasurer A. Ciampi, Fundraising B. Clark, Concessions K. Proulx, Public Relations P. Cardona, Ad/Marketing M. Walsh, Historian/Webmaster B. Kurtz, + 18 General Members

1. **Call to Order:** 7:15 pm

2. **Roll Call and Quorum**

3. **Approval of Minutes**

a. Nov. 2<sup>nd</sup> passed by acclamation.

4. **Open Forum**

5. **Reports**

a. **Executive Board**

i. **Programming**

1. Greg read Eric's proposal for Thanksgiving dinner.

a. It will be held in TAPs before our meeting on November 26th.

b. It was passed by acclamation.

2. Talk to Greg or Eric if you would like to sign up to bring something, or to help pay for a bigger item.

ii. **Fundraising**

1. Apparel Sale

a. So far Ben has only received one payment for the apparel sale. If you are planning on buying, please don't forget orders are due

Wednesday!

b. Ben just sent a message on Facebook reminding everyone about the sale, but please spread the word.

2. Survey Fundraiser

a. About 11 or 12 people have signed up and have begun filling out surveys. If you haven't already, please do so!

iii. **Concessions**

1. Smokey Joes had one last spot to fill, which Kate did tonight.

2. There is an extra Smokey Joes performance on Tuesday night, which Kate has someone signed up to

sell.

3. We have made \$372 in profit, so far this year!

iv. **Public Relations**

1. Patricia has the newsletter almost complete. The only things that are missing are captions.

2. She will have the exec. board approve it, at our next meeting, and will also have William approve it.

Then

she will bring it to the next general meeting for approve.

the body to

v. **Ad/Marketing**

1. Please send your design information to Meredith by November 24<sup>th</sup> for Texas Girl.

**vi. Education Outreach**

1. Hanna was absent, but Tim reported that the forms had been sent out to the high schools.

**vii. Philanthropy**

1. Sam was absent, but it was reported that \$50 was made on the raffle basket.

**viii. Webmaster/Historian**

1. Brian will begin work on the separate gallery for production photos, soon. Please send anything you have to him!

**ix. Conference**

1. Justin was absent but it was reported that he has begun work on getting UPAC funding.

**b. Officers**

**i. Treasurer**

1. As of this evening we have \$2,445.77 in our account.

**ii. Secretary**

1. Please pay your dues if you haven't already!

**iii. Vice President**

1. Greg had no new announcements.

**6. Old Business**

**7. New Business**

a. We will be going back to TAPs for our meeting next week, and to have Thanksgiving dinner.

**8. Announcements**

a. Sign up to bring Thanksgiving food!

**9. Adjournment: 7:27 pm**