

USITT@PSU

Minutes: Sunday, September 7, 2008

Prepared by Amy Radebaugh, Secretary

Present: President M. Kokal, Vice President G. Ryan, Secretary A. Radebaugh, Public Relations P. Cardona, Fundraising B. Clark, Historian/Webmaster B. Kurtz, HS Outreach H. Oravec, Concessions K. Proulx, Philanthropy S. Shoffner, Ad/Marketing M. Walsh, Programming E. Christian, Conference Delegation J. Stasiw + 33 General Members

1. **Call to Order:** 7:00 pm

2. **Roll Call and Quorum**

3. **Approval of Minutes**

a. Sept. 7th's minutes were tabled until next week.

4. **Open Forum**

5. **Reports**

a. **Executive Board**

i. **Programming**

1. **Fundraising**

a. Ben would like to continue the efforts that were started last year. He would like to start getting donations from people outside the organization.

b. He would also like to start a long term fundraising project that will continually bring in money but takes minimal maintenance.

2. **Concessions**

a. The incentive system is a possibility again this year and the executive board will discuss it.

b. Concessions is easy and a great money maker for the organization is please sign up to sell.

c. If there's anything specific you think we should sell, tell Kate.

ii. **Public Relations**

1. Patricia will be continuing ideas from last year, such as the newsletter and extending friendship to other student chapters in the Ohio Valley Region.

iii. **Advertising/Marketing**

1. Meredith will continue putting together a design board for each show. She would like to continue making bigger displays, like the Word Up.

design

2. William suggested moving the clear glass cases in Arts, to the front of the building to show old boards.

iv. Philanthropy

1. We will be doing a raffle basket for MONI. Sam will be asking for donations from businesses downtown.
2. Sam sent around a sheet for committee sign ups.
3. Next Sunday at 5pm in Arts there will be the first SOT Thon Meeting.

v. High School Outreach

making
beginner and

1. This year we will be taking into account all of the comments the students left last year and adjustments, such as longer sessions, advanced.
2. Talk to Hanna if you're interested in helping in any way (teacher, walk the kids across campus,

etc.)

vi. Webmaster/Historian

1. Brian will continue to make the website easier to update and easier to use.
2. He will send out a link to the website and will be updating the member database.
3. William reminded Brian to make sure the link to/from National's website is working.

b. Officers

i. Secretary

1. Please fill out a membership form and pay your dues!

ii. Vice President

1. Please let Greg know if you aren't receiving the emails from him.

iii. President

1. Please consider being on a committee!
2. Join the Ohio Valley group on facebook and invite anyone else you know from local colleges.

6. Old Business

a. Nominations-

1. Justin Stasiw was appointed Conference Delegation chair.
2. Eric Christian was appointed Programming chair.

7. New Business

8. Announcements

9. Adjournment