

USITT@PSU

General Meeting Minutes: November 2nd, 2007

7:00 PM, 507 TAPS

Prepared by Rachel Harpham, Secretary

Present: President S. Riddle, Vice President E. Gast, Secretary R. Harpham, Treasurer K. Kudrick, IPP J. Jacobsen, Webmaster B. Kurtz, Ad/Marketing Chair J. Couchara, Programming Chair G. Ryan, Public Relations Chair P. Cardona, Conference Delegation Chairs A. Ciampi & J. Stasiw, Education Outreach Chairs R. Fields & E. Hendrickson, Concessions Chair A. Radebaugh, Fundraising Chair J. Hackett, Philanthropy Chair Michele Kokal, Executive Assistants: E. Christian, H. Oravec, M. Walsh + 12 General Members

I. Meeting called to order at 7:12 PM.

II. Last week's minutes and the October 28th minutes were passed by acclimation.

III. Reports

A. Executive Board

1. *Historian*- not present
2. *Webmaster*
 - a. There have been updates to the site.
 - b. The links have been moved to the top.
 - c. Google "USITT"- we are the 9th link!
3. *Public Relations*
 - a. Patricia needs more help sorting through the alumni list.
4. *Advertising & Marketing*
 - a. Justin and Meredith are working on the Company design board.
 - b. We need ideas for the new conference booth.
 - We have to keep the old blue carpeted part but we can change it.
5. *Programming*
 - a. Eric and some members went rock climbing this morning.
 - Eric took a survey of who would want to go again.
 - b. Greg read his pizza/study night proposal
 - 1 abstain with the remaining votes Yes
6. *Concessions*
 - a. Sign up!
7. *Fundraising*
 - a. Poker Night has been pushed to next semester.
 - b. Spring Apparel Sale
 - We may have a contest to design a season shirt.
8. *Philanthropy*- not present
 - a. Magazine Sale
 1. While it wasn't very successful we still made \$330 for Behind The Scenes
 2. People agreed that it was a bad time for a sale and the selection wasn't very good.
9. *High School Outreach Education*

- a. We have 7 schools and about 50 kids signed up.
- b. Next week teachers will present and supply lists are due.
- c. We need EVERYONE's help with this event!

10. *Conference Delegation*

- a. \$151 due at the latest by tomorrow at 12 PM.
- b. The next payment will hopefully be about \$140.
- c. Next week will be a required conference meeting.
-We will try to book flights next week.

B. Officers

1. *Treasurer*

- a. Katie deposited \$2,500 from the apparel sale (this is not profit).

2. *Secretary*

- a. None

3. *Vice President*

- a. None

4. *President*

- a. Dan Carter is 90% sure he is coming to conference

IV. Old Business

A. Apparel Sale

- 1. We made about \$600 in profit.

V. New Business

A. SAB topics?

- 1. Pavilion Project discussion

B. Ohio Valley Conference Workshops

- 1. OSHA Certification or Advanced Welding
- 2. Ohio Valley wants more student chapters to get involved- the only one besides USITT@PSU is Miami Ohio.
- 3. It was agreed that OSHA certification would be more useful.

VI. Announcements

A. See As You Like It!

B. The SOT THON team made about \$1400 canning this weekend!

C. Sign-up for Concessions!

D. CBX needs a few spot-ops. See Emily Reeder if you're interested.

VII. Adjournment

A. Our next meeting is at 6:15 PM on Sunday, December 9th, in 507 TAPS.

B. Meeting adjourned at 8:00 PM.