

# USITT@PSU

## General Meeting Minutes: September 23<sup>rd</sup>, 2007

7:00 PM, TAPS

Prepared by Rachel Harpham, Secretary

**Present:** President S. Riddle, Vice President E. Gast, Secretary R. Harpham, Treasurer K. Kudrick, Immediate Past President J. Jacobsen, Ad/Marketing Chair J. Couchara, Programming Chair G. Ryan, Fundraising Chair J. Hackett, Public Relations Chair P. Cardona, Concessions Chair A. Radebaugh, Education Outreach Chairs R. Fields & E. Hendrickson, Conference Delegation Chair A. Ciampi, Philanthropy Chair Michele Kokal, Web Master B. Kurtz, Executive Assistants: M. Walsh, E. Christian, H. Oravec + 20 general members

I. Meeting called to order at 7:00 PM.

II. Last week's minutes were passed by acclimation.

### III. Reports

#### Executive Board

##### A. *Public Relations*

1. None

##### B. *Advertising & Marketing*

1. None

##### C. *Programming*

1. Ideas for programming
  - a. Lazer Tag
  - b. Scavenger Hunt
  - c. Bowling
  - d. Harner Farm
    - Pumpkin Carving Master Class
  - e. Master Classes
    - Welding
    - Flying
    - Moving Light programming
  - f. Designer presentations
  - g. New York Trip

##### D. *Concessions*

1. Big River sign-up soon
2. Google Doc coming soon
3. Explanation of concessions process

##### E. *Fundraising*

1. Design ideas to Josh
2. We are debating having a premium Café Press site.
3. Item ideas
  - a. tote bag
  - b. window decals

##### F. *Advertising & Marketing*

1. Please submit work for the Big River design board by Friday.

Officers

A. *Treasurer*

1. We have \$1,066.10 in our accounts not including money owed for the concessions stock and booth.

B. *Secretary*

1. Please pay dues to Katie next week.
2. Turn in your member info forms!

C. *Vice President*

1. None

D. *President*

1. None

**IV. Old Business**

A. Concessions

1. Talk to Justin about helping with the booth.

**V. New Business**

A. Executive Board Appointments

1. Conference Delegation: Adam Ciampi
2. Education Outreach: Randi Fields and Eric Hendrickson
3. Executive Assistants: Eric Christian, Hanna Oravec, Meredith Walsh
4. Historian: Josh Mankser
5. Web Master: Brian Kurtz
6. Philanthropy: Michele Kokal

**VI. Announcements**

A. Interested in LDI? \$48 to Nate Siebert

B. USITT Design Expo

1. \$25 to present realized work to be adjudicated. Due February 8<sup>th</sup>.

C. Fall picnic pictures to Josh Mankser

D. This week's Exec Board meeting is in 507 TAPS.

**VII. Adjournment**

A. Our next meeting is at 7:00 PM in 508 TAPS on September 30<sup>th</sup>.