

USITT@PSU

General Meeting Minutes: April 15th, 2007

7:00 PM, 508 Arts

Prepared by Rachel Harpham, Secretary

Present: President J. Jacobsen, Vice President E. Gast, Secretary R. Harpham, Treasurer S. Riddle, IPP N. Gonsman, Historian J. Stasiw, PR Chair S. Rowland, Ad/Marketing Chair K. Kudrick, Programming Chair G. Ryan, Concessions Coord. P. Cardona, THON Chair A. Radebaugh, Outreach Education Chair E. Hendrickson, Executive Assistants A. Ciampi, K. McNiff, J. Schlader + 15 General Members

I. Meeting called to order at 7:08 PM.

II. Last meeting's minutes were passed by acclimation.

III. Open Forum

A. None

IV. Reports

A. Officers

1. *Historian*

-Send pictures to Justin from conference!

2. *Public Relations*

-Sarah e-mailed people with binders on the booth table and no one has found the alumni-forms.

3. *Advertising & Marketing*

-The Mother Courage design board will be completed this week.

-Katie is working on the conference T-shirts.

4. *Programming*

-There is a master class with Ben at 5:00 PM in the Playhouse on next Sunday on the automation used in Mother Courage.

5. *Concessions*

-Ben Clark drafted plans for the new booth.

-They are working on pricing materials and will hopefully have the booth ready for the fall semester.

-Sign up for Mother Courage!

6. *THON*

-THON 2008 Chair registration is soon.

7. *Outreach Education*

-Some High Schools couldn't make it but were interested in people visiting to talk about theatre. Talk to Eric if you are interested.

-We will push Outreach next year now that we have a good program to work with.

B. Executive Board

1. *Treasurer*

-Steph has to talk to Nick about Red Apple.

-We made about \$100 at the Bake-Off.

2. *Secretary*
-None.
3. *Vice President*
-None
4. *President*
-None

V. Old Business

A. Bake-Off Report

1. The Bake-Off went well and we will look into expanding it next year.
2. Mostly USITT@PSU members participated.
3. We will look into other days and holding the event in the Arts Building.
4. We made \$100 and will donate \$25 to Behind The Scenes.

VI. New Business

A. Nominations

1. Protocol

- Open the floor for one office
- Nominees have to accept the nomination
- Motion to close or pass by acclimation
- Move on to next office and so on.

2. You can only be nominated for one office.

3. Nominees for 2007/2008 Executive Board

- President: Stephanie Riddle
- Vice President: Emily Gast
- Treasurer: Katie Kudrick
- Secretary: Rachel Harpham

B. Ballots will be distributed at next week's meeting. See Katie McNiff for an absentee ballot.

VII. Announcements

- A. Elections are next week.
- B. See Mother Courage!

VIII. Adjournment

- A. Our next meeting is at 7:00 PM on April 22nd in 508 TAPS.
- B. Meeting adjourned at 7:25 PM.