

# USITT@PSU

## General Meeting Minutes: March 25<sup>th</sup>, 2007

### 7:00 PM, 508 TAPS

Prepared by Rachel Harpham, Secretary

**Present:** President J. Jacobsen, Vice President E. Gast, Secretary R. Harpham, Treasurer S. Riddle, IPP N. Gonsman, Historian J. Stasiw, PR Chair S. Rowland, Ad/Marketing Chair K. Kudrick, Programming Chair G. Ryan, Concessions Coord. P. Cardona, THON Chair A. Radebaugh, Outreach Education Chair E. Hendrickson, Executive Assistants A. Ciampi, K. McNiff, Josh Schlader + 13 General Members

I. Meeting called to order at 7:06 PM.

II. Last meeting's minutes were passed by acclimation.

III. Open Forum

A. Parade and Five Women discussion

IV. Reports

A. Officers

1. Historian

-Send Justin 5-6 pictures from conference.

2. Public Relations

-Sarah is working on the Alumni Contact Network.

-The forms are with the booth which is still in transit. Once we have them, Sarah will compile them.

3. Advertising & Marketing

-None

4. Programming

-There was a master class with Curtis today on hearing protection.

-There is a database online with decibels of power tools.

-Greg is talking to Eric about a flying master class.

-Greg is looking into a movie night fundraiser with concessions. He is still talking to Student Affairs about it.

-Greg suggested have a movie night for a social activity.

5. Concessions

-Sign up for the Dance Concert!

6. THON

-Our total with the School of Theatre was \$4,151.18!

7. Outreach Education

-The high schools need a form. Eric is working on it.

-Date: April 15<sup>th</sup>.

-Eric will talk to Todd and Eric about using the shop.

-The program will include: scenic design & construction, lighting hang and focus, sound- preliminary work and engineering, stage management and possibly costuming.

B. Executive Board

1. Treasurer
  - We have approximately \$738. We need fundraisers!
2. Secretary
  - Pay your dues if you have not!
3. Vice President
  - None
4. President
  - None

## V. Old Business

### A. Conference

1. E-mail your report to William and John before Tuesday.
2. There is a UPAC follow-up meeting on Tuesday night.
3. Justin will bring the left-over swag next week.

## VI. New Business

### A. Café Press

1. Steph set up a Café-Press account. It's free to have a site and we can upload graphics to make up to fifty different products.
2. We pick items to sell and mark them up from the base price. People can go online at any time to order and Café-Press sends us a check.
3. This process eliminates pre-order and shipping.
4. We could link it on the Callboard, our website and the School of Theatre website.
5. Possible USITT@PSU alumni discount
6. Outlaws did not have much luck with their Café-Press site.
7. If the site is not working we can delete it.

### B. Chili Cook-Off

1. People show up with a crock pot of chili.
2. We ask for a donation for a bowl-charge.
3. We could change it to a dessert bake-off for springtime.
4. It would take place in the TAPS lobby at 5 PM.
5. We would keep the event small our first time around.
6. More info next week

## VII. Announcements

### A. Nominations next week.

### B. USITT@PSU Alum Patty Grabb is the new PSM on the Cats National Tour.

## VIII. Adjournment

### A. Our next meeting is at 7:00 PM on April 1<sup>st</sup> in 508 TAPS.

### B. Meeting adjourned at 8:48 PM.