

USITT@PSU

General Meeting Minutes: January 28th, 2007

7:00 PM, 508 TAPS

Prepared by Rachel Harpham, Secretary

Present: President J. Jacobsen, Vice President E. Gast, Secretary R. Harpham, Treasurer S. Riddle, IPP N. Gonsman, Historian J. Stasiw, PR Chair S. Rowland, Ad/Marketing Chair K. Kudrick, Programming Chair G. Ryan, Concessions Coord. P. Cardona, THON Chair A. Radebaugh, Outreach Education Chair E. Hendrickson, Executive Assistants A. Ciampi, Josh Schlader + 16 general members

I. Meeting called to order at 7:06 PM.

II. Last week's minutes were passed by acclimation.

III. Open Forum

A. None

IV. Reports

A. Officers

1. Historian

- Get your flight info to Justin ASAP so he can figure out transportation to and from the airport.
- Portfolio pages through our website
 - Members can send Justin their sites and he will upload it. See Justin if you are interested.

2. PR

- None

3. Advertising & Marketing

- Five Women opens next week. Katie is still working on the design board and will e-mail those who said they were interested in helping.

4. Programming

- No meeting next week!
- Super Bowl party at 714 at 7:00 PM. Bring cans!
- Fundraising ideas??
 - We can sell surplus swag after conference.

5. Concessions

- Bridesmaid Dress Contest at Five Women performances
 - It is an idea of Cheri and Travis'
 - Whoever is selling concessions will take a Polaroid picture.
 - Get the camera from Emily with the cash box and return to Emily when you are done.

6. THON

- T-Shirts

- Katie designed the shirts. We are looking into a printing company.
- The T-shirts are kelly-green with white lettering and will cost around \$10.
- Before our 2/11 meeting we will make dancer and kid mail at 6 PM.
- \$32.50 Dancer Fee
 - Steph motioned that USITT@PSU pay for Rachel's dancer registration fee and Nick seconded. The motion was passed by acclimation.
- The School of Theatre team raised about \$500 on a canning trip.
- Send letters to your friends and family and raise money!!
- We need to start raising money since the School of Theatre has done the bulk of the fundraising in our paired organizations.

7. Outreach Education

- Eric is talking to local high schools about workshops.

B. Executive Board

1. Treasurer

- We have \$2,087.25 in our accounts.
- John will give the conference checks to Steph.

2. Secretary

- The 12/10 minutes are coming soon!
- If you have not turned in your member info sheet or dues, do so ASAP!

3. Vice President

- None

4. President

- Fourteen people came to dinner tonight in Pollock.
- Conference Payment
 - We received \$5,000 from UPAC for conference!
 - Conference payments of \$185 are due tonight.
- Hotel Info
 - We are staying at the Best Western Downtown Central Phoenix on Central Avenue.
 - The hotel is one mile from the conference site- it is a walkable distance.
 - On the last night the boys will have to switch rooms. Girls will stay in 6-person suites.
 - The remaining cost to members will be around \$50.
- Swag
 - School of Theatre bottle openers
 - Nick is looking into getting them made.
 - We are near the front door of the floor so we need swag.
 - Ben suggested getting a small number of nicer swag items to give to people who spend a lot of time at our booth. For example: coffee mugs, SOT T-shirts

- We could have extra SOT T-shirts made in addition to the ones we have in stock.
- Conference Funding
 - With our account balance we do not have enough to give funding to members for conference.
 - The Exec Board extensively discussed whether or not the small amount we can afford to distribute would be worthwhile to members.
 - It is not fair to drain our account for those who are not going to conference.
- Tech Olympics
 - While the events are incredibly easy, we should enter to make an even bigger impact at conference.
 - See Greg if you are interested.

V. New Business

- A. Student Leadership Summit
 1. Rachel and Steph attended the Student Leadership Summit at the Penn Stater today. It was worthwhile but far too long.
 - There is a community service grant for \$100 that we should apply for to use for Outreach Education.
- B. Pre-meeting Dinner
 1. We could meet in Redifer and order pizza or go somewhere downtown for dinner before meetings.

VI. Announcements

- A. No meeting next week!
- B. Get your flight information to Justin!

VII. Adjournment

- A. Our next general meeting is at 7:00 PM at February 11th in 508 TAPS. If you are interested we are meeting at 6:00 PM to make dancer and kid mail.
- B. Meeting adjourned at 7:49 PM.