

USITT@PSU

General Meeting Minutes: November 19th, 2006

7:00 PM, TAPS

Prepared by Rachel Harpham, Secretary

Present: President J. Jacobsen, Vice President E. Gast, Secretary R. Harpham, Treasurer S. Riddle, IPP N. Gonsman, Historian J. Stasiw, PR Chair S. Rowland, Ad/ Marketing Chair K. Kudrick, Programming Chair G. Ryan, Concessions Coord. P. Cardona, Outreach Education Chair E. Hendrickson, Executive Assistants: A. Ciampi, K. McNiff, J. Schlader + 14 general members

I. Call to Order

1. Meeting called to order at 7:02 PM.

II. Approval of Minutes

1. Last week's minutes were passed by acclimation.

III. Open Forum

- A. Emily Gast clarified the definition of Open Forum.
 1. When people outside of USITT@PSU who are non-members have come to a meeting to discuss a certain topic, it will say so on the agenda.
 2. Open Forum is NOT a time for open discussion.

IV. Reports

A. Officers

1. Historian

-Ronda gave Justin photos from the Ohio Valley conference. He will upload them to the website soon.

-Continue to give Justin pictures you have from any events!

2. Public Relations

-None

3. Advertising & Marketing

-Thanks for everyone who helped with the design boards.

4. Programming

-Greg presented his proposal for a bowling night on Sunday, 12/3 after our meeting.

-USITT@PSU will pay for lane rentals so we are guaranteed to have spots. Members will pay \$7.50 for two games and shoe rental.

-Come to next week's meeting with \$7.50. If you will not be at the meeting, e-mail Greg and let him know you are interested.

-We need at least 8 people to reserve more than one lane.

-If you can drive to Northland Bowl, e-mail Greg with the number of people you can fit in your car.

- There was a discussion on whether a lane fits 6 or 8 people.
- Nick Gonsman motioned to put the proposal to a vote.
Should we have a bowling night on Sunday, December 3rd?
- Yea's: 24
- Nay's: 0
- Abstains: 0

5. Concessions

- The sign-up sheet was passed around during the meeting.
- Once more slots are filled, Patricia will update the Google calendar.
- At the end of the semester, Patricia will have data on concessions; everything we sold, what sold really well, how much money was made for each show.
- We need to re-stock bottled water in the Downtown Theatre.

6. THON

- Amy not present.
- Katie McNiff donated blood and couldn't find our organization on their list for spirit points.
- Keep collecting cans!
- The THON Family Carnival was today.
- Check out www.thon.org for info on THON.

7. Outreach Education

- Eric needs to discuss pricing.
- John Geisc, Cy and Curtis are all interested in our program and may possibly volunteer.

B. Executive Board

1. Treasurer

-None

2. Secretary

-Pay dues!

3. Vice President

-None

4. President

-None

V. Old Business

A. Behind the Scenes

1. Any ideas for fundraising? See John.

B. Conference

1. John will e-mail the registration form to the body.
2. Fill out the form and bring a \$60 down payment to our meeting on December 3rd.
3. Photocopy your student ID and attach it to your form.
4. Your trip to conference will cost at least \$700. You are responsible for your own airfare.
5. We are still working with UPAC to get funding.

VI. New Business

A. Fall Festival

1. "Canteen provided by USITT"
2. The showcases take place during dinner so Barry Kur asked John about USITT@PSU selling food during breaks.
3. The first break is only 15 minutes long so we will just sell our normal concessions.
4. The second break is 30 minutes long so we will sell either ready-made sandwiches or pizza.
5. The Fall Festival takes place on the Wednesday, Thursday and Friday of the last week of classes.
6. Sign-ups coming soon.

B. Parliamentary Procedure

1. John asked if there were any questions on the procedure we've been following. There were none.
2. Emily e-mailed the Easy Guide to Parli-Pro to the body.

C. Study Night

1. At our last meeting of the semester we will not have a normal meeting but rather a night to eat, study and talk about our final projects with each other.

D. "Lack of Talent Show"- Nick Gonsman

- It would take place during the last week of spring classes and would have design tech. faculty and students performing in a variety-type show.

VII. Announcements

A. MIDI Show Control Master Class

- Tuesday from 2:30-4:30 in the Playhouse
- The master class will consist of using SFX and the technology we are using for Frog & Toad.

VIII. Adjournment

- A. Our next meeting will be at 7:00 PM on Sunday, November 26th in TAPS.
- B. Meeting adjourned at 7:27 PM.