

USITT Meeting
Sunday, October 29th, 2006
7:00 PM- TAPS

I. Meeting called to order at 7:06 PM.

II. Present: President J. Jacobsen, Vice President E. Gast, Secretary R. Harpham, Treasurer S. Riddle, Immediate Past President N. Gonsman, Ad/Marketing Dir. K. Kudrick, Programming Dir. G. Ryan, THON Chair A. Radebaugh, Executive Assistants: A. Ciampi and K. McNiff + 10 general members

III. Approval of Minutes

A. Last week's minutes were passed by acclamation

IV. Open Forum

A. None

V. Reports

A. Officers

1. Historian

a. Justin has added a lot of photos to the albums.

b. **Send any photos you have to Justin**

2. Public Relations

a. None

3. Advertising & Marketing

a. None

4. Programming

a. Ohio Valley Conference

-The conference was a bust. It was Ohio Valley's fault, not ours.

-We did manage to show off our program to those who came.

-The only money that our chapter spent on the conference was concessions.

b. **Talk to Greg if you have any ideas for fundraising, master classes or social activities/outings.**

-Bowling night?

c. **Concessions**

-SIGN UP!

-We are taking suggestions on what to do with the breakfast foods purchased and the juice which cannot be sold at URTC shows.

-Possibilities: prospective student days, Light hangs/focuses, performance showcase

d. **THON**

-Pledge Books: You can have someone pledge per hour or a flat rate. You can accept cash or checks or the donor can opt to receive a bill from THON later. Give the slip to the donor as a receipt.

-Remember to write down the organization name (USITT) and organization #.

-You can share a pledge book with someone if you don't think you will use up an entire book.

-Canning: The School of Theatre team is going to Pittsburgh. We would like to have an additional trip. **Ask your parents if they would be willing to host. Talk to Amy after the meeting.**

B. Executive Board

1. Treasurer

a. No account balance available.

b. Concessions are going well.

c. **Think about other fundraising ideas to raise as much money for conference.**

d. Steph suggested the organization buying our own cashboxes. She will prepare a report for John.

2. Secretary

a. **PAY DUES!**

3. Vice President

a. None

4. President

a. Thank you to all who participated in the Ohio Valley Conference and Harner Farms, as well as those who have volunteered for concessions and Behind the Scenes.

b. **Please get more involved in the organization and come to general meetings.**

c. **Think of more things you would like to do and bring them up!** The Executive Board can only go so far.

d. ***BIG NEWS COMING SOON!!!***

VI. Old Business

A. T-shirt Sale Final Update

1. **We are all paid and the profit of about \$1,400 that Nick reported two weeks ago was the final profit.**

2. There was a discussion of repeating the sale.

a. If we repeat the sale we will want to diversify our products: sweatshirts, travel mugs, tote bags, long-sleeved shirts, etc.

b. Our artwork is on file so we would not need to pay the set-up fee.

c. Suggestions: using specific major logos, only having the sale every other year, buying a stock of apparel to sell from 103

d. Do NOT use Nittany Embroidery!

e. Participation from members was lacking in the sorting and distribution of orders. With a fundraiser with such a large profit, the chapter needs to be more active.

B. NOTE: The following discussion took place under Section VI.A but had nothing to do with the T-shirt sale.

1. We need more motivation for our new members to participate, similar to the concessions credit system last year.

2. The organization needs more accountability for members who commit their time.
3. Sarah Rowland suggested requiring members to participate in a certain number of events.
 - a. **We would rather reward people for participating rather than punish those for not participating.**
4. The body needs to decide- is this a conference-driven organization? If so, philanthropy, social activities and educational opportunities would not be a part of our organization.
5. Ben Gasper suggested a **points system that would give people with more points some sort of incentive within the organization.**
6. Katie Kudrick made a Call to Question.
7. Nick Gonsman tabled the discussion to a later date at the discretion of the Vice President.

C. Executive Board Nominations

1. **The duties of the Conference Delegation chair will be fulfilled by the Executive Board as a whole combined effort.**

D. Behind the Scenes

1. We collected about \$30 at previews but the money from Friday and Saturday has not been counted yet.
2. **SIGN UP! It only takes half an hour of your time.**
3. John will be there all week to help.
4. **If you are seeing Urinetown you can still volunteer at intermission.**

VII. New Business

A. SAB Report

1. **The School of Theatre will have a holiday/end of semester party on the last day of classes. If you have any suggestions for the party talk to a SAB member.**
2. **The Student Advisory Board meets once a month. If you have anything you would like brought up, talk to John Jacobsen, Rachel Harpham or Kelly Ice.**

B. Nick suggested that USITT@PSU make a matching donation to Behind the Scenes of whatever we collect from Urinetown patrons. The motion was tabled until we have a final amount for the donations.

C. Steph suggested having an open discussion added to the agenda. It will be discussed at this week's Executive Board meeting.

D. There was a suggestion to go ice-skating as a group.

VIII. Announcements

- A. Have a happy and safe Halloween!

IX. Adjournment

- A. **Our next meeting is at 7:00 PM on Sunday, November 5th in 508 TAPS.**

B. Meeting adjourned at 7:56 PM.